

Finance Director Contract

THIS CONTRACT made this 24th day of August, 2015 by and between the Board of Education, Canton-Union Community Unit School District No. 66 (hereinafter "Board") and Robin Tonkin (hereinafter "Tonkin").

WHEREAS, the Board and Tonkin desire to enter into a mutually binding and beneficial Contract by which Tonkin shall serve and act as Finance Director for Board.

NOW, THEREFORE, in consideration of the aforesaid recital and the covenants in this Contract and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree:

1. **Term.** The Board hereby employs Tonkin to perform the services described herein as Finance Director (a job description attached hereto and incorporated herein as Exhibit A) for a maximum of one hundred (100) days commencing August 24, 2015 and ending without further notice on June 30, 2016.

2. **Compensation.** The Board shall pay Tonkin the sum of \$450.00 (four hundred-fifty dollars) per day for each day worked. Work days shall be scheduled by mutual agreement of the parties and payment shall be made pursuant to the policies of the Board less customary and required withholdings. It is understood and agreed that there shall be no deductions or payment for benefits under the Teacher Retirement System. Tonkin shall be provided with no fringe benefits. Tonkin shall not be granted health insurance, sick leave, personal leave nor any other benefit customarily paid by the Board to other administrators in its employ except that the Board shall reimburse Tonkin for reasonable vouchered expenses and mileage incurred in the execution of her duties in accordance with Board policies and procedures.

3. **Amendments.** Any salary or other adjustments or modification made during the term of this Contract shall be in the form of a written amendment and shall become a part of this Contract, but such adjustment or modification shall not be construed as a new Contract with the Finance Director, nor as an extension of this Contract.

4. **Licensure.** During the term of this Contract, Tonkin shall hold a valid and properly registered license qualifying her to act as Finance Director for the school district and the Board.

5. **Criminal Records Check.** Pursuant to 105 ILCS 5/10-21.9, boards of education are prohibited from knowingly employing a person who has been convicted of committing or attempting to commit the named crimes therein. If a fingerprint-based criminal records check

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required by Illinois law is not completed at the time this Contract is signed, and the subsequent investigation report reveals there has been such a conviction, this Contract shall immediately become null and void.

6. **Tenure.** Tonkin hereby waives any notice of dismissal or non-renewal of this Contract under Sections 24-11 or 24-12 of the Illinois School Code.

7. **Termination.** This Contract may be terminated by any party upon thirty (30) days written notice.

8. **Notice.** Any notice required under this Contract shall be in writing and shall become effective on the day of mailing thereof by first class, registered or certified mail, postage prepaid, addressed:

To the Board:

President, Board of Education
Canton Union School District No. 66
(at the current Board President's
legal address)

To Tonkin:

Robin Tonkin
(at her address on file with the Board)

9. **Content of Contract.** This Contract contains all the terms agreed upon by the parties with respect to the subject matter of this Contract and supersedes all prior Contracts, arrangements and communications between the parties concerning such subject matter whether oral or written. Except as may otherwise be provided herein, no subsequent alteration, amendments, change or addition to this contract shall be binding upon the parties unless reduced in writing and duly authorized and signed by each of the parties.

10. **Contract Governed By Illinois Law.** This Contract is executed in Illinois, and shall be governed in accordance with the laws of the State of Illinois in every respect.

11. **Relevant Law.** This Contract is authorized under the provisions of 105 ILCS 5/10-23.8a.

12. **Survival of Contract.** This Contract shall be binding upon the parties hereto, their successors and assigns.

13. **Savings Clause.** If any portion of this Contract is deemed to be illegal or unenforceable, the remainder thereof shall remain in full force and effect.

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14. **Paragraph Headings.** Paragraph headings have been inserted for convenience and reference only, and if there shall be any conflict between any such headings and the text of this Contract, the text shall control.

15. **Duplicate Original Contracts.** This Contract may be executed in one or more counterparts, each of which shall be considered an original, and all of which taken together shall be considered one and the same instrument.

IN WITNESS WHEREOF, the Board of Education of CANTON UNION DISTRICT NO. 66, by its duly authorized representatives and agents, and Tonkin have signed and executed this Contract on this 24th day of August, 2015.



Robin Tonkin, Finance Director

CANTON-UNION COMMUNITY UNIT
SCHOOL DISTRICT NO. 66

By: 

Vice-President, Board of Education

ATTEST:



Secretary, Board of Education