

August 25, 2016

SPECIAL MEETING  
BOARD POLICY GOVERNANCE COMMITTEE  
CANTON UNION SCHOOL DISTRICT NO. 66

A meeting of the Board Policy Governance Committee was held in the boardroom at the Administration Building, located at 20 West Walnut Street, Canton, Illinois, on Thursday, August 25, 2016.

1. CALL TO ORDER

The Board Policy Governance Committee meeting was called to order at 2:30 PM in the boardroom at the Administration Building.

2. ROLL CALL

Committee members present were Tad DeRenzy, Jane Lewis, Jason Parsons, Rolf Sivertsen, and Jake Snowman.

3. CONDUCT A BOARD POLICY GOVERNANCE COMMITTEE MEETING

A. DISCUSSION ITEMS

1. REVIEW AND DISCUSS VARIOUS POLICIES AND DEVELOP RECOMMENDATIONS TO THE BOARD OF EDUCATION

The Committee reviewed and discussed the revisions to board policies as presented by the Illinois Association of School Board Policy Services in PRESS Plus Issue 92, July 2016:

2:70, Vacancies on the School Board – Filling Vacancies

2:70-E, Checklist for filling Board Vacancies by Appointment

2:120-E1-, Guidelines for Serving as a Mentor to a New School Board Member –  
*New to District*

2:120-E2, Website Listing of Development and Training Completed by Board  
Members

2:240-E1-PRESS Issue Updates – *New to District*

2:240-E2, Developing Local Policy – *New to District*

6:100, Using Animals in the Educational Program

7:10-E, Equal Educational Opportunities Within the School Community – *NEW*

7:270, Administering Medicines to Students

8:90, Parent Organizations and Booster Clubs

8:110, Public Suggestions and Concerns

The Committee also reviewed Policies recommended by IASB for five-year review:

1:10, School District Legal Status

1:20, District Organization, Operations, and Cooperative Agreements

1:30, School district Philosophy  
2:10, School District Governance  
2:130, Board-Superintendent Relationship  
3:10, Goals and Objectives  
3:30, Chain of Command  
4:80, Accounting and Audits  
5:150, Personnel Records  
6:255, Assemblies and Ceremonies  
6:260, Complaints About Curriculum, Instructional Materials, and Programs  
7:280, Communicable and Chronic Infectious Disease  
7:285, Food Allergy Management Program

#### 4. RECOMMENDATIONS TO BOARD

Board Policy Governance Committee recommendations for revisions to policy:

2:70, Vacancies on the School Board – Filling Vacancies  
Recommendation: Adopt as presented.

2:70-E, Checklist for filling Board Vacancies by Appointment  
Recommendation: Adopt as presented.

2:120-E1-, Guidelines for Serving as a Mentor to a New School Board Member –  
*New to District*  
Recommendation: Adopt as presented.

2:120-E2, Website Listing of Development and Training Completed by Board  
Members  
Recommendation: Adopt as presented.

2:240-E1-PRESS Issue Updates – *New to District*  
Recommendation: Adopt as presented.

2:240-E2, Developing Local Policy  
Recommendation: Adopt as presented.

6:100, Using Animals in the Educational Program  
Recommendation: Adopt as presented.

7:10-E, Equal Educational Opportunities Within the School Community – *NEW*  
Recommendation: Adopt as presented.  
Recommendation: Adopt as presented.

7:270, Administering Medicines to Students  
Recommendation: Adopt as presented; Option: Adopt as presented

8:90, Parent Organizations and Booster Clubs  
Recommendation: Adopt as presented; Option: Do not adopt.

8:110, Public Suggestions and Concerns  
Recommendation: Adopt as presented.

The Committee's recommendations for policy revisions will be presented to the Board of Education for first reading at the regular board meeting on September 19, 21016. (Attachment)

The committee made no recommendations for revisions to the policies undergoing five-year review. (Attachment)

5. ADJOURN SPECIAL MEETING

Chairman Lewis moved to adjourn the committee meeting; Jake Snowman seconded. All members present voted yes by roll call vote to adjourn.

The meeting of the Board Policy Governance Committee was adjourned at 3:19 PM.

---

Jane Lewis, Committee Chairman  
Board Policy Governance Committee

---

Rolf Sivertsen, Superintendent  
Canton Union School District #66