

SEPTEMBER 19, 2016

REGULAR MEETING
BOARD OF EDUCATION
CANTON UNION SCHOOL DISTRICT NO. 66

The regular meeting of the Board of Education of Canton Union School District No. 66 was held in the boardroom at the Administration Building, located at 20 West Walnut Street, Canton, Illinois, on Monday, September 19, 2016.

1. CALL TO ORDER

Board President Leonard Barnard called the regular meeting to order at 7:00 PM in the boardroom at the Administration Building.

2. ROLL CALL

Board members present and answering roll call were Leonard Barnard, Lori Coleman, Justin Jochums, Matt Kees, Jane Lewis (telephone conference call), Jake Snowman, and Tom Snowman.

3. PLEDGE OF ALLEGIANCE TO THE FLAG

Board President Leonard Barnard led those in attendance in the Pledge of Allegiance.

4. AMENDMENTS TO THE AGENDA

Recommendation was made to remove from the agenda Personnel, Extracurricular items 10-D.1, Dynae Trone, Volunteer Pom Pon Coach, Canton High School, and 10-D.3, Victoria Roberts, Volunteer Cheerleading Coach, Canton High School; required paperwork has not been provided to the district office. Coleman moved to amend the agenda as proposed. Tom Snowman seconded. Voting yes by roll call were board members Coleman, T. Snowman, Barnard, Jochums, Kees, Lewis, and J. Snowman. Motion carried.

5. GOOD NEWS ITEMS

A. Introduction of New District #66 Staff

Building Principals introduced staff new to District 66 this year. Present to be introduced to the Board were: Westview Elementary – Jennifer McLouth; Lincoln Elementary – Amy Anderson; Eastview Elementary – Ellen Randle, Jazmin Voice, Amy Sawyer; Ingersoll M.S. – Christina McCoy, Andrew Gillam; and Canton H.S. – Tara Keets.

B. Preschool for All Program (PFA) at Westview Elementary School Awarded Gold Circle of Quality in ExceleRate Illinois

Westview Elementary School was awarded, by the Illinois State Board of Education, the Gold Circle of Quality recognition, achieved through ExceleRate Illinois. (On File)

C. Additional Good News Items

1) The Canton High School band performed at Geneseo over the weekend and received second in the 3A Division; 2) Lincoln and Westview Elementary Schools will conduct their Fourth Grade Science Adventure Day on September 21, and Eastview fourth grade students will participate in Science Adventure Day on September 22, at Lakeland Park; the elementary Science Adventure Day is made possible by sponsorships from community organizations and involves many volunteers from the community; 3) the CHS Homecoming Theme this year is *Seasons of Victory*; and 4) CHS football player Jace Chamberlin broke the Canton record for rushing yards at Friday night's football game against Pekin.

6. RECOGNITION OF AUDIENCE REQUESTS FOR PRESENTATION ON AGENDA ITEMS

The Board was addressed by SarahJeanne Olson with a parental concern regarding random drug testing of students participating in extracurricular sports and activities .

7. CONSENT AGENDA – CONSIDER APPROVAL OF ALL ITEMS NOTED (*) AS INCLUDED ON THE CONSENT AGENDA

Coleman moved to approve the Consent Agenda with revisions; Jochums seconded. Voting yes by roll call were board members Coleman, Jochums, Barnard, Kees, J. Snowman, T. Snowman, and Lewis. Motion carried.

*8. MINUTES

- A. Minutes of the Special Board Meeting (A), August 22, 2016
- B. Minutes of the Special Board Meeting (B), August 22, 2016
- C. Minutes of the Regular Board Meeting, August 22, 2016
- D. Minutes of the Closed Session, August 22, 2016
- E. Minutes of the Board Policy Governance Committee Meeting, August 25, 2016
- F. Minutes of the Special Board Meeting, September 13, 2016

The minutes of the special board meeting (A) on August 22, 2016; the minutes of the special board meeting (B) on August 22, 2016; the minutes of the regular board meeting on August 22, 2016; the minutes of the closed session on August 22, 2016; the minutes of the Board Policy governance Committee Meeting on August 25, 2016; and the minutes of the special board meeting on September 13, 2016 were approved as presented under the Consent Agenda. (On File)

*9. FINANCIAL ACTIVITY

- A. Consider Payment of Bills and Payroll

The September 2016 bills and payroll were approved as presented under the Consent Agenda. (On File)

- B. Treasurer's Report

The August 2016 Treasurer's Report was approved as presented under the Consent Agenda. (On File)

*10. PERSONNEL

A. Retirements/Leaves/Resignations

1. Medical Leave of Absence, Educational Support Personnel, Effective September 27, 2016 for approximately six weeks

The medical leave of absence (effective September 27, 2016 for approximately six weeks) for an Education Support Personnel staff member was approved as presented under the Consent Agenda. (On File)

B. Employment

1. Wendy Raymer, Reading Aide, Ingersoll Middle School, Effective August 26, 2016
2. Jennifer McLouth, Reading Aide, Westview Elementary School, Effective August 2016
3. Amy Sawyer, Title 1 Teacher, Eastview and Lincoln Elementary Schools, Effective Beginning September 12, 2016 (*Pending proper licensure/endorsements and required paperwork*)
4. Brock Steck, Custodian, Ingersoll Middle School, Effective As Soon As Possible (*Pending Background Check and Required Paperwork*)

The Board approved the employment of Wendy Raymer as Reading Aide, Ingersoll Middle School, effective August 26, 2016; the employment of Jennifer McLouth as Reading Aide at Westview Elementary School, effective August 2016; the employment of Amy Sawyer as Title 1 Teacher, Eastview and Lincoln Elementary Schools, effective beginning September 12, 2016; and the employment of Brock Steck as custodian, Ingersoll Middle school, effective as soon as possible was approved as presented under the Consent Agenda. (On File)

C Transfers

There were no transfers presented for action on the September 19, 2016 board meeting agenda.

D. Extracurricular

1. Dynae Trone, Volunteer Pom Pon Coach, Canton High School, Effective the 2016-2017 Season
2. Don Howell, Volunteer Assistant Freshman Baseball Coach, Canton High School, Effective the 2016-2017 Season
3. Victoria Roberts, Volunteer Cheerleading Coach, Canton High School, Effective the 2016-2017 Season

Approved under the Consent Agenda as presented: Dynae Trone as volunteer Pom Pon Coach at Canton High School (effective the 2016-2017 season); Don Howell as volunteer Assistant Freshman Baseball Coach at Canton High School (effective the 2016-2017 season); and Victoria Roberts as volunteer Cheerleading Coach at Canton High School (effective the 2016-2017 season). (On File)

11. ACTION

- *A. Consider Approval of Administrator and Teacher Salary and Benefits Report – School Year 2015-2016

The Administrator and Teacher Salary and Benefits Report – School Year 2015-2016 was approved as presented under the Consent Agenda. (On File)

- *B. Consider Approval of Destruction of Closed Meeting Audio Recordings of February 11, 13, and 18, 2015

The Board gave approval under the Consent Agenda to destroy the verbatim recording of the closed sessions held on February 11, 13, and 18, 2015.

- *C. Consider Approval to Create an Activity Account for Faculty Fund at Westview Elementary School

The Board approved the creation of an activity account for a Faculty Fund at Westview Elementary school as presented under the Consent Agenda. (On File)

- *D. Consider Approval to Close Garden and PBIS Activity Accounts at Westview Elementary School (Combined balance of \$306.50 to be transferred to the Westview Faculty Fund account)

The closing of the Garden and PBIS Activity Accounts at Westview Elementary School (the combined balance of \$306.50 to be transferred to the Westview Faculty Fund account) was approved as presented under the consent Agenda. (On File)

- *E. Consider Approval to Create an Activity Account for Faculty/Staff Fund at Eastview Elementary School

The Board took action to approve the opening of an activity account for the Faculty/Staff Fund for Eastview Elementary School as presented under the Consent Agenda. (On File)

- *F. Consider Approval to Close the Eastview Spirit Activity Account (Balance of \$126 to be transferred to the Faculty/Staff Account)

The Board approved the closing of the Eastview Spirit Activity Account (balance of \$126 to be transferred to the Faculty/Staff Account) as presented under the Consent Agenda. (On File)

- G. Consider Approval of Resolution to Waive Administrative Cost Limitation

Coleman moved to approve the Resolution to Waive Administrative Cost Limitation as presented. Kees seconded. Voting yes by roll call were board members Coleman, Kees, Jochums, Lewis, J. Snowman, T. Snowman, and Barnard. Motion carried. (Attachment)

- H. Consider Approval of Contract with Tylex, Inc. for Natural Gas

The Board discussed the proposal from Tylex, Inc. for the purchase of natural gas. Recommendation was to purchase 50% at 3.22.

Kees moved to approve the contract with Tylex, Inc. for 50% usage at 3.22 with Tylex, Inc. for natural gas. Coleman seconded. Voting yes by roll call were board members

Kees, Coleman, Jochums, Lewis, J. Snowman, T. Snowman, and Barnard. Motion carried. (On File)

I. Consider Approval of Revisions to Concussion Policy and Protocol

Revisions to the Concussion Policy and Protocol remove all references to a school nurse.

Coleman moved to approve the revised Concussion Policy and Protocol document as presented. Kees seconded. Voting yes by roll call were board members Coleman, Kees, Jochums, Lewis, J. Snowman, T. Snowman, and Barnard. Motion carried. (On File)

J. Consider Approval of Proposal In the Amount of \$23,512 from Garaventa, Inc. for New Vertical Accessibility Lift and Installation at Ingersoll Middle School Band Room

The proposal presented for approval is less than the estimated amounts.

Coleman moved to approve the proposal in the amount of \$23,512 from Garaventa, Inc. for the new vertical accessibility lift and installation at Ingersoll Middle School band room as presented. Kees seconded. Voting yes by roll call were board members Coleman, Kees, Jochums, Lewis, J. Snowman, T. Snowman, and Barnard. Motion carried. (On File)

12. REPORTS

There were no reports on the September 19, 2016 regular board meeting agenda.

13. DISCUSSION ITEMS

A. Bonds – D. Pistorius

First MidState, Inc. representative Dave Pistorius presented a preliminary report to the Board on the proposed issuance of life safety bonds for roofing projects for district buildings. The procedures and process for the issuance of bonds were reviewed, along with financial calculations and alternative plans for consideration by the Board. It was the consensus of the Board to pursue the issuance of bonds. Superintendent Sivertsen will meet with District Architect Bill Phillips to define district projects for a bond issue. First MidState will be develop a bond proposal for consideration and action by the Board of Education. (On File)

B. Discuss New and Revised Board Policies – 1st Reading:

2:70, Vacancies on the School Board – Filling Vacancies

2:70-E, Checklist for Filling Board Vacancies by Appointment

2:120-E1-, Guidelines for Serving as a Mentor to a New School Board Member –
New to District

2:120-E2, Website Listing of Development and Training Completed by Board
Members

2:240-E1-PRESS Issue Updates – *New to District*

2:240-E2, Developing Local Policy – *New to District*

6:100, Using Animals in the Educational Program

7:10-E, Equal Educational Opportunities Within the School Community – *NEW*

7:270, Administering Medicines to Students

8:90, Parent Organizations and Booster Clubs

8:110, Public Suggestions and Concerns

Board members had no questions or concerns regarding the recommendations of the Board Policy Governance Committee for new and revised board policies. Action to approve the revised and new policies will be taken at the October regular board meeting. (On File)

C. Update on Security Cameras Project

Superintendent Sivertsen gave a report to the Board on the district architect's proposal for the installation of additional security cameras throughout District 66 facilities. (On File)

D. District and Superintendent Goals

Discussion was held on the district's student achievement goal, for implementation of 1:1 at the elementary level. Research and planning will continue, and, by the end of the 2016-2017 school year a timeline for implementation of the technology initiative in grades K-4 will be finalized. (On File)

14. INFORMATION ITEMS

A. Sixth Day Enrollment

Sixth day enrollment in District 66 was 2579, an increase of three students from the 2015 sixth-day figure. (On File)

B. Freedom of Information Request from Gabrielle Lauricella, Smart Procure, Received September 2, 2016; Response Sent September 6, 2016

The district office received a request, made under the Freedom of Information Act, from Gabrielle Lauricella from Smart Procure for information on District 66 vendors; a response was provided. (On File)

C. IASB-IASA-IASBO Joint Annual Conference

The Board expressed interest in organizing a District 66 dinner while in Chicago for Joint Annual Conference. Superintendent was directed to secure reservations.

D. Freedom of Information Request from SarahJeanne Olson, Received September 8, 2016

A Freedom of Information request was received from SarahJeanne Olson; a response was provided. (On File)

E. Activity Bus Purchase

The Board reviewed the benefits to- and potential use of an activity bus for District 66. Regulations, leasing costs and duration, and expense to purchase were discussed. Superintendent Sivertsen will bring a proposal back to the Board of Education.

15. FUTURE AGENDA ITEMS

A. Yearly Planning Calendar

Metrics reports, scheduled for presentation in September, will be provided at the October regular board meeting.

16. CLOSED SESSION

- A. Discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the district – [5 ILCS 120/2(c)(1)]
- B. Discuss Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probably or imminent – [5 ILCS 120/2(c)(11)]

At 8:33 PM, board member Lori Coleman moved to enter closed session, pursuant to the Open Meetings Act to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District [5 ILCS 120/2(c)(1)] and to discuss litigation matters [5 ILCS 120/2(c)(11)]. Board member Tom Snowman seconded. Voting yes by roll call were board members Coleman, T. Snowman, Barnard, Jochums, Kees, Lewis, and J. Snowman. Motion carried.

The board entered closed session at 8:39 PM. At 9:57 PM, Board returned to open session.

17. ADJOURN

Board member Kees moved to adjourn the regular meeting; Tom Snowman seconded. Voting yes by roll call were board members Kees, T. Snowman, Coleman, Jochums, Lewis, J. Snowman, and Barnard. Motion carried.

Board President Leonard Barnard declared the regular meeting adjourned at 9:58 PM.

Leonard Barnard, President

Jake Snowman, Secretary

Janet Werry, Recording Secretary