

AUGUST 22, 2016

REGULAR MEETING
BOARD OF EDUCATION
CANTON UNION SCHOOL DISTRICT NO. 66

The regular meeting of the Board of Education of Canton Union School District No. 66 was held in the library at Canton High School, located at 1001 North Main Street, Canton, Illinois, on Monday, August 22, 2016.

1. CALL TO ORDER

Board President Leonard Barnard called the regular meeting to order at 7:00 PM in the library at Canton High School.

2. ROLL CALL

Board members present and answering roll call were Leonard Barnard, Lori Coleman, Justin Jochums, Matt Kees, Jane Lewis, Jake Snowman, and Tom Snowman.

3. PLEDGE OF ALLEGIANCE TO THE FLAG

Board President Leonard Barnard led those in attendance in the Pledge of Allegiance.

4. AMENDMENTS TO THE AGENDA

There were no amendments to the agenda presented.

5. GOOD NEWS ITEMS

A. Recognition of Participants in the 2016 State Special Olympics Track & Field Competition

Participants in the 2016 State Special Olympics Track and Field Competition were present to be recognized as state competitors. Certificates were presented to the athletes and coaches. The team members brought home four gold medals; 16 silver medals; and 16 bronze medals at the state meet.

B. Recognition of CHS Student Nicholas Daily, Competitor at the State Mathematics Competition

Canton High School student Nicholas Daily, and his mathematics teacher Kris Dare, were presented certificates in recognition of Nicholas' participation in the State Mathematics Competition.

C. Introduction of Brian Duvendack, Student Representative to the Board of Education

Canton High School student Brian Duvendack was introduced as the new student representative to the Board of Education. He will serve in this role for two years.

D. Additional Good News Items

Additional Good News Items: 1) Ingersoll student Andrew Krus was present at the board

meeting as one of the requirements for earning the Boy Scout Citizenship Badge; 2) Over the summer, IMS student Jacob Krus made improvements to the grounds at Ingersoll M.S. and built Buddy Benches for the elementary schools, service projects for earning the rank of Eagle Scout; 3) Volunteers from area churches and Ingersoll staff made improvements to the entryways at Ingersoll Middle School; and 4) On the first day of school, a bench placed over the summer at the entryway to Ingersoll Middle School was dedicated in memory of Angela Sherwood, who had served for many years as a secretary at Ingersoll.

6. RECOGNITION OF AUDIENCE REQUESTS FOR PRESENTATION ON AGENDA ITEMS

There were no audience requests to address the Board of Education.

7. CONSENT AGENDA – CONSIDER APPROVAL OF ALL ITEMS NOTED (*) AS INCLUDED ON THE CONSENT AGENDA

Coleman moved to approve the Consent Agenda as presented; Lewis seconded. Voting yes by roll call were board members Coleman, Lewis, Barnard, Jochums, Kees, J. Snowman, and T. Snowman. Motion carried.

*8. MINUTES

- A. Minutes of the Regular Board Meeting, July 18, 2016
- B. Minutes of the Closed Session, July 18, 2016
- C. Minutes of the Buildings and Grounds Committee Meeting, August 4, 2016

The minutes of the regular board meeting on July 18, 2016; minutes of the closed session on July 18, 2016; and the minutes of the Buildings and Grounds Committee Meeting on August 4, 2016 were approved as presented under the Consent Agenda. (On File)

*9. FINANCIAL ACTIVITY

- A. Consider Payment of Bills and Payroll

The August 2016 bills and payroll were approved as presented under the Consent Agenda. (On File)

- B. Treasurer's Report

The July 2016 Treasurer's Report was approved as presented under the Consent Agenda. (On File)

*10. PERSONNEL

- A. Retirements/Leaves/Resignations

- 1. Retirement, Debra DeRenzy, Secretary, Westview Elementary School, Effective the End of the 2016-2017 School Year
- 2. Retirement, Peggy Malott, Fifth Grade Teacher, Ingersoll Middle School, Effective the end of the 2018-2019 School Year
- 3. Retirement, Nancy Dever, Elementary Music Teacher, Effective the end of the 2018-2019 School Year
- 4. Resignation, Clint Harris, Technology Specialist, Effective August 26, 2016

5. Resignation, Matt Maaske, Computer/Technology Teacher, Ingersoll Middle School, Effective the end of the 2015-2016 School Year
6. Resignation, Patricia Okeson, Kindergarten Teacher, Eastview Elementary School, Effective the end of the 2015-2016 School Year
7. Resignation, Rebecca Myers, Reading Aide, Ingersoll Middle School, Effective Immediately

Retirements approved under the Consent Agenda as presented: 1) Debra DeRenzy, Secretary at Westview Elementary School, effective the end of the 2016-2017 school year; 2) Peggy Malott, Fifth Grade Teacher at Ingersoll Middle school, effective the end of the 2018-2019 school year; and Nancy Dever, Elementary Music Teacher, effective the end of the 2018-2019 school year. (On File)

Resignations approved as presented under the Consent Agenda: 1) Clint Harris from the position of Technology Specialist, effective August 26, 2016; 2) Matt Maaske from the position of Computer/Technology Teacher at Ingersoll Middle School, effective the end of the 2015-2016 school year; 3) Patricia Okeson from the position of Kindergarten Teacher at Eastview Elementary School, effective the end of the 2015-2016 school year; and Rebecca Myers from the position of Reading Aide at Ingersoll Middle School, effective immediately. (On File)

B. Employment

1. Andrew Gillam, Sixth Grade Math Teacher, Ingersoll Middle School, Effective Beginning the 2016-2017 School Year (*Pending proper licensure/endorsements and required paperwork*)
2. Brandon Knapp, District Technology Specialist, Effective Beginning August 10, 2016 (*Pending required paperwork*)
3. Heather Carey, Library Clerk, Lincoln Elementary School, Effective Beginning August 11, 2016
4. Jazmin Voice, Kindergarten Teacher, Eastview Elementary School, Effective Beginning August 18, 2016 (*Pending proper licensure/endorsements and required paperwork*)

The Board approved the employment of Andrew Gillam as Sixth Grade Teacher at Ingersoll Middle School, effective beginning the 2016-2017 school year (*Pending proper licensure/endorsements and required paperwork*); Brandon Knapp as District Technology Specialist, effective beginning August 10, 2016 (*Pending required paperwork*); Heather Carey as Library Clerk at Lincoln Elementary School, effective beginning August 11, 2016 (*Pending required paperwork*); and Jazmin Voice as Kindergarten Teacher at Eastview Elementary School, effective beginning August 18, 2016 (*Pending proper licensure/endorsements and required paperwork*). (On File)

C Transfers

1. Transfer Charlie Blanchard from the position of Sixth Grade Teacher at Ingersoll Middle School to STEM/Encore Teacher/Digital Coach at Ingersoll Middle School, Effective beginning the 2016-2017 School Year
2. Transfer Ellen Randle from the position of Title I Teacher at Eastview & Lincoln Elementary Schools to Kindergarten Teacher at Eastview Elementary School, Effective beginning the 2016-2017 School Year

The Board approved as presented under the Consent Agenda the transfer of Charlie Blanchard from the position of Sixth Grade Teacher at Ingersoll Middle School to the position of STEM/Encore Teacher/Digital Coach at Ingersoll Middle School, effective beginning the 2016-2017 school year, and the transfer of Ellen Randle from the position of Title I Teacher at Eastview and Lincoln Elementary Schools to the position of Kindergarten Teacher at Eastview Elementary School, effective beginning the 2016-2017 school year.

D. Extracurricular

1. Volunteer, Keith Helling, Strength Coach, Canton High School, Effective Beginning the 2016-2017 School Year
2. Employment, Jeff Weyers, Head Varsity Boys Soccer Coach, Canton High School, Effective the 2016-2017 Season
3. Volunteer, Mel Turgeon, Assistant Boys Soccer Coach, Canton High School, Effective the 2016-2017 Season

Approved under the Consent Agenda as presented: 1) Keith Helling as Volunteer Strength Coach at Canton High School, effective beginning the 2016-2017 school year; 2) the employment of Jeff Weyers as Head Varsity Boys Soccer Coach at Canton High school, effective the 2016-2017 season; and 3) Mel Turgeon as Assistant Boys Soccer Coach at Canton High School, effective the 2016-2017 season. (On File)

11. ACTION

- *A. Consider Approval of McCall School Lease Agreement Between Canton Union School District #66 and Regional Office of Education #26

The McCall School Lease Agreement between Canton Union School District #66 and the Regional Office of Education #26 was approved as presented under the Consent Agenda. (On File)

- *B. Consider Approval to Release Temporary Summer Custodians: Joanna Foreman, Fred Gillette, Pam Johns, Tony Pollitt, Leslie Shockency, Mike Sorrill, and John Spahn

The release of temporary summer custodians Joanna Foreman, Fred Gillette, Pam Johns, Tony Pollitt, Leslie Shockency, Mike Sorril, and JohnSpahn was approved as presented under the Consent Agenda.

- *C. Consider Approval of 2016-2017 Application for Recognition of Schools for Canton High School, Ingersoll Middle School, Eastview Elementary School, Lincoln Elementary School, and Westview Elementary School

The 2016-2017 Applications for Recognition of Schools for Canton High School, Ingersoll Middle School, Eastview Elementary School, Lincoln Elementary School, and Westview Elementary School were approved as presented under the Consent Agenda. (On File)

- *D. Consider Approval to Destroy Verbatim Recording of Closed Session, January 21, 2015

The Board gave approval under the Consent Agenda to destroy the verbatim recording of the closed session held on January 21, 2015.

E. Consider Approval of Administrative Evaluation Instrument

Board member Tom Snowman moved to approve the Administrative Evaluation Instrument as presented. Board member Jane Lewis seconded. Voting yes by roll call were board members T. Snowman, Lewis, Coleman, Jochums, Kees, J. Snowman, and Barnard. Motion carried.

F. Consider Approval of FY17 Budget for Canton Union School District #66

Board member Matt Kees moved to approve the Canton Union School District #66 FY17 budget as presented. Board member Jake Snowman seconded. Voting yes by roll call were board members Kees, J. Snowman, Coleman, Jochums, Lewis, T. Snowman, and Barnard. Motion carried. (Attachment)

G. Consider Approval of Appointment of Board Representatives to PERA Joint Evaluation Committee:

- Rolf Sivertsen, Jason Parsons, Tad DeRenzy, SueEllen Stephenson, Jennifer Watts, and Wayne Krus

Board member Coleman moved to approve the appointment of Rolf Sivertsen , Tad DeRenzy, SueEllen Stephenson, Jennifer Watts, and Wayne Krus as board representatives to the PERFA Joint Evaluation Committee. Board member Lewis seconded. Voting yes by roll call were board members Coleman, Lewis, Jochums, Kees, J. Snowman, T. Snowman, and Barnard. Motion carried. The action places Superintendent Sivertsen on the committee, replacing Interim Superintendent Jo Campbell.

H. Consider Approval of Concussion Policy and Protocol

The District's Concussion Policy and Protocol document was reviewed. The Board discussed the list of members of the Concussion Oversight Team and the concussion protocol document's references to a school nurse, a position not currently filled in the district. (On File)

Board member Coleman moved to approve the Concussion Policy and Protocol with revisions to remove all mention of the school nurse in all language. Board member Kees seconded. Voting yes by roll call were board members Coleman, Kees, Jochums, Lewis, J. Snowman, T. Snowman, and Barnard. Motion carried. (On File)

12. REPORTS

There were no reports on the August 22, 2016 regular board meeting agenda.

13. DISCUSSION ITEMS

A. Discuss School Facility Projects/Bonds (Enclosure)

Recommendations made by District Architect Bill Phillips at the August 4, 2016 meeting of the Buildings and Grounds Committee were presented to the Board. Targeted projects included: tile removal at Ingersoll Middle School; band room elevator; surveillance cameras; grant for light replacement at IMS; soccer facility; and stadium work. The Board directed Superintendent Sivertsen to contact Dave Pistorius, from First Midstate, Inc., for his availability to attend an upcoming board meeting to discuss the issuance of bonds.

- B. Discuss Board Representative to the 2016 Joint Annual Conference Delegate Assembly
- Board member Justin Jochums volunteered to replace board member Kees as the District's board representative to the Delegate Assembly at the IASB-IASA-IASBO Joint Annual Conference in November 2016.

14. INFORMATION ITEMS

- A. Review of Annual Meeting of School Safety and Crisis Management Committee

The Board heard a review of the annual School Safety and Crisis Management Committee meeting. The priorities of security cameras and training drills in school facilities were discussed at the committee meeting. (On File)

- B. Schedule Board Policy Governance Committee Meeting

Committee members scheduled a Board Policy Governance Committee meeting for Thursday, August 25, 2016 at 2:30 PM in the Administration Building boardroom.

- C. Illinois Association of School Boards Fall Dinner Meeting, October 4, 2016, Galesburg CUSD 205

Superintendent Rolf Sivertsen and board members Leonard Barnard and Jane Lewis indicated their intent to attend the Western Division Fall Dinner Meeting on October 4, 2016 at Galesburg CUSD #205.

- D. Project Lead The Way/STEM Presentation – Jason Parsons, Wayne Krus, Charlie Blanchard

Ingersoll Principal Wayne Krus, Curriculum Director Jason Parsons, and Ingersoll teacher Charlie Blanchard presented information on Project Lead the Way and STEM Program. The program, which focuses on science, technology, engineering, and math, engages students through hands-on learning and problem solving. Program units, requirements, costs, and professional development were reviewed. It was the consensus of the Board for the committee to move forward with Project Lead the Way at Ingersoll Middle School. Exploration of program units for elementary and high school levels will be initiated.

- E. Schedule Special Board Meeting for Discussion on District Goals

The Board scheduled a special meeting for discussion on district goals for Tuesday, September 13, 2016 at 7:00 PM in the Administration Building boardroom.

- F. Freedom of Information Request from Sinthu Ramalingam, One Chance Illinois, Received August 10, 2016

A request for information made under the Freedom of Information Act was received from Sinthu Ramalingam, One Chance Illinois. The request was a research project and was sent to school districts across the state. (On File)

Technology Director Don Howell reported that the 1:1 Initiative implemented at Ingersoll Middle School this school year is off to a great start, with students and teachers excited about the new program.

15. FUTURE AGENDA ITEMS

- A. Yearly Planning Calendar

16. CLOSED SESSION

- A. Discuss the Appointment, Employment, Compensation, Discipline, Performance, or Dismissal of Specific Employees of the District – [5 ILCS 120/2(c)(1)]
- B. Discuss Collective Negotiating Matters Between the Public Body and Its Employees or Their Representatives [5 ILCS 120/2(c)(2)]

At 8:38 PM, board member Jake Snowman moved to enter closed session to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District [5 ILCS 120/2(c)(1)] and to discuss collective negotiating matters [5 ILCS 120/2(c)(2)]. Board member Jane Lewis seconded. Voting yes by roll call were board members J. Snowman, Lewis, Barnard, Coleman, Jochums, Kees, and T.Snowman. Motion carried.

Following a brief break, the board entered closed session at 8:39 PM. The Board returned to open session at 9:30 PM.

17. ADJOURN

Board member Coleman moved to adjourn the regular meeting; Kees seconded. Voting yes by roll call were board members Coleman, Kees, Jochums, Lewis, J .Snowman, T. Snowman, and Barnard. Motion carried.

Board President Leonard Barnard declared the regular meeting adjourned at 9:41 PM.

Leonard Barnard, President

Jake Snowman, Secretary

Janet Werry, Board Clerk