

TO: District #66 Employees
FROM: Rolf Sivertsen, Superintendent
DATE: July 20, 2016
RE: Board Summary, July 18, 2016 Regular Board Meeting

At the regular meeting of the Canton Union School District #66 Board of Education on Monday, July 18, 2016 the following items took place:

1. The regular meeting of the Canton Union School District #66 Board of Education was called to order at 7:00 PM by Board Vice-President Jane Lewis in the boardroom at the Administration Building.
2. Board members present were Lori Coleman, Justin Jochums, Matt Kees, Jane Lewis, Jake Snowman, and Tom Snowman. Absent was board member Leonard Barnard.
3. Amendments to the Agenda- Correction to 10-A.1 to read 2015-2016 school year; Remove from agenda 10-D.1.
4. Under *Good News Items*: 1) A letter of thanks will be sent to Good Neighbor Charitable Organization for their \$100 donation to the Canton School District; and 2) the high school grounds were recently used by a Drum and Bugle Corps; practice sessions were enjoyed by the community.
5. Those items approved under the *Consent Agenda* are:
 - Minutes of special board meeting, June 13, 2016
 - Minutes of the regular board meeting, June 20, 2016
 - Minutes of the closed session, June 20, 2016
 - Minutes of the special board meeting, June 29, 2016
 - July bills and payroll
 - June Treasurer's Report
 - Quarterly Activity Account Reports
 - Resignation of Jenny Kepler, Library Clerk at Lincoln Elementary School, effective the end of the 2015-2016 school year
 - Resignation of Dana Clore, Bus Monitor, effective July 6, 2016
 - Employment of Nikki Parker, Grades 5 & 6 Science Teacher at Ingersoll Middle School, effective beginning the 2016-2017 school year (pending proper licensure/endorsements and required paperwork)
 - Cody Smith as Volunteer Assistant Football Coach at Canton High School, effective the 2016-2017 season
 - Resolution re-certifying hazardous conditions for students traveling to Westview Elementary School
 - Agreement between Canton Union School District #66 and Canton Family YMCA for the 2016-2017 After-School Care Program
 - Certificate of Insurance to City of Canton for Homecoming Parade on September 30, 2016
 - List of extracurricular positions for Canton High School for the 2016-2017 school year
 - Revised list of extracurricular positions for Ingersoll Middle School for the 2016-2017 school year
 - Treasurer Bond for District Treasurer Paula Arrenholz for the period of July 1, 2016 through July 1, 2017
 - Closure of Activity Account for Class of 2016; Transfer of Funds to General Items Account
 - Closure of French Club Activity Account; Transfer of Funds to Art Club
 - Open Activity Account for Class of 2020

- Brian Braun as Canton School District attorney
 - Paula Arrenholz as Canton School District treasurer
 - Revisions to board policies: 2:260, Uniform Grievance Procedures (*Nondiscrimination Coordinator*); 5:10, Equal Employment Opportunity & Minority Recruitment (*Nondiscrimination Coordinator and Complaint Manager*); 5:20, Workplace Harassment Prohibited (*Nondiscrimination Coordinator*); 5:170, Copyright (*District DMCA Agent*); 7:20, Harassment of Students Prohibited (*Nondiscrimination Coordinator*); 7:180, Prevention of and Response to Bullying, Intimidation, and Harassment (*Complaint Manager*)
 - Banking resolution with MidAmerica National Bank for Little Giant Foundation account
 - Student Teachers for first semester of the 2016-2017 school year (*pending required background check*): Destiny Jackson, Bradley University, Family Consumer Science with Jamie Trotter, Canton High School; Jennifer Walker, Bradley University, Vocal Music with Anthony Militello, Canton High School and Marianne Oltmann, Eastview Elementary School; Kalyn Young, Western Illinois University, Third Grade with Megan Brewer, Lincoln Elementary School
6. The Board took action to approve the recall of Cindy Hall as bus monitor, effective beginning the 2016-2017 school year.
 7. Finance Director Robin Tonkin presented a review of the FY16 budgeted revenue and expenditures as compared to actual (unaudited) revenue and expenditures for the Education, Operations & Maintenance, and Transportation Funds.
 8. The tentative FY 17 Budget was presented to the Board. Certain assumptions, such as EAV, CPPRT, interest rates, enrollment, and General State Aid, were considered when projecting the revenue and expenditures. The budget is a deficit budget. The tentative budget will be on display at the Administration Building for 30 days. A budget hearing will be held on August 22, 2016, with action to approve at the regular board meeting on August 22.
 9. The district's goals reviewed and revised at the June 29, 2016 board workshop will be finalized and then implemented.
 10. The list of completed summer maintenance/custodial projects and projects in progress were presented to the board by Maintenance Director Ric Mayhew. A meeting of the Buildings and Grounds Committee was tentatively scheduled for Thursday, August 4, at 4:00 PM in the boardroom at the Administration Building.
 11. The board discussed the findings of the mini-compliance visit conducted by the Regional Office of Education on March 30, 2016. The district had no areas of non-compliance; two recommendations were included in the report.
 12. Discussion was held on a teacher resignation at Ingersoll Middle School and options for meeting the school's staffing needs when filling the vacancy.
 13. An update, as of July 18, 2016, on elementary enrollment data for the three District 66 elementary schools was presented to the Board. Following the transfer request meeting in early August, an updated elementary enrollment report will be provided to Superintendent Sivertsen and the Board.
 14. Board members were invited to the Back to School Staff Institute on August 15, 2016.
 15. Freshman Orientation is scheduled for August 9 from 12:00 noon – 3:00 PM, and Freshman Academy Parent Night will be held at 6:30 PM that evening.

16. The Board entered closed session to discuss minutes of meetings lawfully closed [5 ILCS 120/2(c)(21)]. After exiting closed session, the board took action for confidential status of closed session minutes.
17. The regular board meeting adjourned at 9:07 PM.
18. The next meeting of the Board will be held on Monday, August 22, at Canton High School:
 - 6:00 PM – 4.0 Board Awards, Canton High School Auditorium
 - Reception in CHS cafeteria immediately following Board Awards
 - 6:45 PM – Special Board Meeting for Budget Hearing, CHS Library
 - 7:00 PM – Regular Board Meeting, CHS Library