August 24, 2015

REGULAR MEETING
BOARD OF EDUCATION
CANTON UNION SCHOOL DISTRICT NO. 66

The regular meeting of the Board of Education of Canton Union School District No. 66 was held in the library at Canton High School, located at 1001 North Main Street, Canton, Illinois, on Monday, August 24, 2015.

1. CALL TO ORDER

Board Vice-President Jane Lewis called the regular meeting to order at 7:00 PM in the library.

2. ROLL CALL

Board members present and answering roll call were Lori Coleman, Justin Jochums, Matt Kees, Jane Lewis, Jake Snowman, and Tom Snowman. Absent was board member Leonard Barnard.

3. PLEDGE OF ALLEGIANCE TO THE FLAG

Vice-President Lewis led those in attendance in the Pledge of Allegiance.

4. AMENDMENTS TO THE AGENDA

There were no amendments to the agenda.

5. GOOD NEWS ITEMS

A. Daniel Weyers - 2015 USA All-Star Archery Team

Recognition was given to Canton High School athlete Daniel Weyers for his participation in the International Archery Tournament where he competed with the USA All-Star Archery Team and finished in third place.

B. Additional Good News Items

Technology Director Don Howell highlighted the work of two CHS students, Dalton Crumley and Joshua Weyers, the designers of the storage units and imaging table for the technology room located at the high school.

6 . RECOGNITION OF AUDIENCE REQUESTS FOR PRESENTATION ON AGENDA ITEMS

Two District 66 parents were present to address the board on the subject of class size in the Eastview third grade classes. Superintendent Webb gave a review of the rationale used when determining class size and redistricting for the current school year. The board received the parental concerns; Superintendent Webb will monitor the status of the larger classrooms, provide frequent updates to board members, and if necessary, per consensus of board members present, make a

recommendation for further action by the Board. Board member Jochums indicated his intent to visit the affected classrooms.

17 CONSENT AGENDA – CONSIDER APPROVAL OF ALL ITEMS NOTED (*) AS INCLUDED ON THE CONSENT AGENDA

Board member Kees moved to approve the Consent Agenda as presented. Coleman seconded. Voting yes by roll call were board Kees, Coleman, Jochums, J. Snowman, T. Snowman, and Lewis. Motion carried.

*11. MINUTES

A. Minutes of the Regular Meeting, July 20, 2015 (Enclosure)
B. Minutes of the Closed Session, July 20, 2015 (Board Table

The minutes of the regular meeting, July 20, 2015 and the closed session, July 20, 2015 were approved as presented under the Consent Agenda. (On File)

*12. FINANCIAL ACTIVITY

A. Consider Payment of Bills and Payroll

The August 2015 bills and payroll were approved as presented under the Consent Agenda. (On File)

B. Treasurer's Report

The July 2015 Treasurer's Report was approved as presented under the Consent Agenda. Superintendent Webb reported on fund balances as compared to last year at this time. (On File)

*10. PERSONNEL

A. Retirements/Leaves/Resignations

1. Extended Medical Leave, Non-Certified Staff Member, Indefinite Time Period
2. Resignation, Kara Mead, Physical Education Teacher, Ingersoll Middle School and Eastview Elementary School, Effective August 12, 2015 (Enclosure)
3. Medical Leave, Certified Staff Member, Effective through August 28, 2015

The extended medial leave for a non-certified staff member for an indefinite time period; the resignation of Kara Mead form the position of physical education teacher at Ingersoll Middle School (effective August 12, 2015); and the medical leave of absence for a certified staff member (effective through August 28, 2015) was approved as presented under the Consent Agenda. (On File)

B. Employment

1. Jessica Thum, First Grade Teacher, Westview Elementary School, Effective Beginning the 2015-2016 School Year (Pending proper certification, background check, and required paperwork)

2. Amy Picton, Reading Aide, Westview Elementary School, Effective Beginning the 2015-2016 School Year
3. Jessica Anderson, Homebound Teacher, District-Wide, Effective Beginning the 2015-2016 School Year

Employment items approved as presented under the Consent Agenda effective beginning the 2015-2016 school were: Jessica Thum as first grade teacher at Westview Elementary School; Amy Picton as reading aide at Westview Elementary School; and Jessica Anderson as district-wide homebound teacher. (On File)

C. Transfers

No transfers were presented.

D. Extracurricular

1. Employment, Zacharey Crawford, Assistant Wrestling Coach, Canton High School, Effective 2015-2016 Season
2. Employment, Samantha Norton, Assistant Cross-Country Coach, Ingersoll Middle School, Effective the 2015-2016 Season

The employment of Zacharey Crawford, assistant wrestling coach at Canton High School (effective the 2015-2016 season) and the employment of Samantha Norton, assistant cross-country coach at Ingersoll Middle School (effective the 2015-2016 season) was approved as presented under the Consent Agenda. (On File)

11. ACTION

*A. Consider Approval to Release Temporary Summer Custodians: Patrick Flanagan, Joanna Foreman, Pam Johns, Mike Sorrill, and John Spahn

The release of temporary summer custodians Patrick Flanagan, Joanna Foreman, Pam Johns, Mike Sorrill, and John Spahn was approved as presented under the Consent Agenda.

*B. Consider Approval of Administrator and Teacher Salary and Benefits Report – School Year 2014-2015

The Administrator and Teacher Salary and Benefits Report – School Year 2014-2015 was approved as presented under the Consent Agenda. (On File)

*C. Consider Approval of Student Teachers for Fall 2015:
Western Illinois University:

- Brooke Schafer, Special Education with Kelli Reneau, Canton High School (8 weeks) and with Crystal Hale, Eastview Elementary
- MaryBeth Hornbaker, English, with Keely Vollmar, Canton High School
- Alexandra Keeley, Special Education, with Julie Breese, Westview Elementary School (8 weeks) and with Stephanie Winship, Canton High School

- Taylor Butts, Elementary Education, with Jennifer Ellinger, Eastview Elementary School

Student teachers Brooke Schafer, Special Education with Kelli Reneau, Canton High School (8 weeks) and with Crystal Hale, Eastview Elementary; MaryBeth Hornbaker, English, with Keely Vollmar, Canton High School; Alexandra Keeley, Special Education, with Julie Breese, Westview Elementary School (8 weeks) and with Stephanie Winship, Canton High School; and Taylor Butts, Elementary Education, with Jennifer Ellinger, Eastview Elementary School were approved as presented under the Consent Agenda for the 2015 first semester.

*D. Consider Approval of 2015-2016 Application for Recognition of Schools for Canton High School, Ingersoll Middle School, Eastview Elementary School, Lincoln Elementary School, and Westview Elementary School (Enclosure)

The 2015-2016 Application for Recognition of Schools for Canton High School, Ingersoll Middle School, Eastview Elementary School, Lincoln Elementary School, and Westview Elementary School were approved as presented under the Consent Agenda. (On File)

*E. Consider Approval of Revised List of Ingersoll Middle School 2015-2016 Extra Duties

The revised list of extracurricular positions for Ingersoll Middle School for the 2015-2016 school year was approved as presented under the Consent Agenda. (On File)

*F. Consider Approval of Revised List of Canton High School 2015-2016 Extra Duties

The revised list of Canton High School 2015-2016 Extra Duties was approved as presented under the Consent Agenda. (On File)

*G. Consider Approval of Contract for Robin Tonkin, Finance Director, Effective August 24, 2015 and ending June 30, 2016

The contract for Robin Tonkin as Finance Director, effective August 24, 2015 and ending June 30, 2016 was approved as presented under the Consent Agenda. (On File)

*H. Consider Approval of Contract Between Canton Union School District #66 and Rick and Kyp McLaren for 2015-2016 Building Trades Home Project

The Board approved the contract between Canton Union School District #66 and Rick and Kyp McLaren for the 2015-2016 building trades home project as presented under the Consent Agenda. (On File)

I. Consider Approval of Revisions to FY 16 Risk Management Plan

The FY 16 Risk Management Plan was revised to include an upgrade to the district's telephone system.

Coleman moved to approve the revisions to the FY 16 Risk Management Plan as presented. Kees seconded. Voting yes by roll call were board members Coleman, Kees, Jochums, J. Snowman, T. Snowman, and Lewis. Motion carried. (On File)

J. Consider Approval of FY 16 Budget

Coleman moved to approve the FY 16 Budget as presented; Tom Snowman seconded. Voting yes by roll call were board members Coleman, T. Snowman, Jochums, Kees, Lewis, and J. Snowman. Motion carried. (Attachment)

K. Consider Approval of CUSD #66 Sick/Catastrophic Leave Bank Member Consent Form and Sick/Catastrophic Bank Policies and Procedures - Certified & Noncertified

The proposed CUSD #66 Sick/Catastrophic Leave Bank Member Consent Form and Sick/Catastrophic Bank Policies and Procedures - Certified & Noncertified was a result of the Collective Bargaining Agreement. Participation by staff is voluntary, and in order to draw from the bank staff must donate days to the bank.

Kees moved to approve the CUSD #66 Sick/Catastrophic Leave Bank Member Consent Form and Sick/Catastrophic Bank Policies and Procedures - Certified & Noncertified as presented. Coleman seconded. Voting yes by roll call were board members Kees, Coleman, Jochums, J. Snowman, T. Snowman, and Lewis. Motion carried. (On File)

L. Consider Approval of Resolution to Sell District Property - Building Trades House

The Board heard that the Building Trades house must first be offered for sale at auction, with guidelines on bid amounts, prior to listing with a realtor.

Coleman moved to approve the Resolution to Sell District Property – Building Trades House as presented. Jake Snowman seconded. Voting yes by roll call were board members Coleman, J. Snowman, Jochums, Kees, T. Snowman, and Lewis. Motion carried. (Attachment)

M. Consider Approval of Resolution to Sell District Property - Empty Lot

The lot must first be offered at auction; if bid amounts are not met the property can then be listed with a realtor.

Coleman moved to approve the Resolution to Sell District Property – Empty Lot as presented. Kees seconded. Voting yes by roll call were board members Coleman, Kees, Jochums, J. Snowman, T. Snowman, and Lewis. Motion carried. (Attachment)

N. Consider Approval of Donation of Alice Ingersoll Gymnasium Baskets to Basketball Museum of Illinois, Pontiac, Illinois

Superintendent Webb reported that acknowledgement would be given to the Canton School District for the donation of the baskets for display in the museum.

Kees moved to approve the donation of the Alice Ingersoll Gymnasium Baskets to the Basketball Museum of Illinois in Pontiac, Illinois as presented. Jochums seconded. Voting yes by roll call were board members Kees, Jochums, Coleman, J. Snowman, T. Snowman, and Lewis. Motion carried.

12. REPORTS

No reports presented.

13. DISCUSSION ITEMS

A. Discuss Board Retreat Objectives/Topics, September 26, 2015

Following discussion, the Board decided to postpone the September 26, 2015 board retreat until all board members could be present. At the September 21, 2015 regular board meeting, the board will determine a new date for the board retreat.

B. Discuss Spoon River College Retirees Seminar: State of the Schools Briefing, October 1, 2015

The Board discussed the Spoon River College Retiree Seminar. Board President Leonard Barnard will be guest speaker at the October 1, 2015 retiree seminar and will present on the state of the schools. Board members wishing to participate should contact the superintendent.

C. Discuss Honoring Individuals and Naming of Facilities

The Board discussed the honoring of alumni and the naming of facilities and determined that current policy will continue. The board directed the superintendent to send a response to the two requests received at the district office for the honoring of former staff/students. The board recommended that a moment of silence be observed at board meetings as a memorial to former staff and board members.

14. INFORMATION ITEMS

A. Annual Meeting of School Safety & Crisis Management Committee

Superintendent Webb provided a summary of the District #66 School Safety and Crisis Management meeting held on August 3, 2015. The annual meeting was attended by Canton School District administrators and department supervisors and by local safety and health officials for discussion on the Canton School District's Crisis Management Plans.

B. IASB Western Division Fall Dinner Meeting, Tuesday, September 22, 2015, Knoxville CUSD 202

Board members should contact the board clerk if they wish to attend the IASB Western Division Fall Dinner Meeting on September 22, 2015 at Knoxville CUSD 202.

C. Freedom of Information Request from Charlene Roche, Data Acquisition Specialist, SmartProcure, Received July 29, 2015 (Enclosure)

The Board heard about a Freedom of Information request received July 29, 2015 from Charlene Roche, Data Acquisition Specialist, SmartProcure, seeking information on vendors used by the district. (On File)

D. Maintenance Update
Superintendent Webb provided an update on summer maintenance projects and work in progress and completed. (On File)

E. Canton Chamber Young Professionals

Amanda Atchley, Executive Director of the Canton Area Chamber of Commerce, presented board members with a program outline of the Chamber of Commerce Youth Leadership Academy for Canton High School students. (On File)

F. Building and Grounds Committee Meeting, 4:30 PM, September 10, 2015

A meeting of the District Building and Grounds Committee will be held on September 10, 2015, at 4:30 PM.

G. Freedom of Information Request from Joseph Hart, Illinois Education Association, Received August 19, 2015

The Board heard about a Freedom of Information Request, received August 19, 2015, from Joseph Hart from the Illinois Education Association requesting information on non-certified staff. (On File)

H. Schedule Board Policy Governance Committee Meeting

Committee member Jake Snowman will contact central office to schedule a date and time for a Board Policy Governance Committee meeting for review of the most recent IASB PRESS Plus packet (#89).

15. FUTURE AGENDA ITEMS

A. Yearly Planning Calendar

1) Schedule date for board retreat.

16. ADJOURN

Board member Coleman moved to adjourn the regular meeting; Tom Snowman seconded. Voting yes by roll call were board members Coleman, T. Snowman, Jochums, Kees, J. Snowman, and Lewis. Motion carried.

Vice-President Lewis declared the board meeting adjourned at 8:10 PM.

Jane Lewis, Vice-President

Jake Snowman, Secretary

Janet Werry, Board Clerk