JANUARY 21, 2015

REGULAR MEETING
BOARD OF EDUCATION
CANTON UNION SCHOOL DISTRICT NO. 66

The regular meeting of the Board of Education of Canton Union School District No. 66 was held in the boardroom at the Administration Building, located at 20 West Walnut Street, Canton, Illinois, on Wednesday, January 21, 2015.

1. CALL TO ORDER

Board President Kevin Hampton called the regular meeting to order at 7:00 PM in the boardroom.

2. ROLL CALL

Board members present and answering roll call were Leonard Barnard, Lori Coleman, Kevin Hampton, Matt Kees, Jane Lewis, Jake Snowman, and Tom Snowman.

3. PLEDGE OF ALLEGIANCE TO THE FLAG

President Hampton led those in attendance in the Pledge of Allegiance.

4. AMENDMENTS TO THE AGENDA

ADD: Litigation to closed session discussion.
MOVE: Discussion Item 13-A, *Budget Reductions Roadmap* for discussion following Information Items.

Board member Kees moved to amend the agenda as presented; Lewis seconded. Voting yes by roll call were board members Kees, Lewis, Barnard, Coleman, , J. Snowman, T. Snowman, and Hampton. Motion carried.

5. GOOD NEWS ITEMS

A. Recognition of 8th Grade Girls Basketball Team, Third Place at the 2014 IESA Class 4A State Basketball Tournament

Board members moved to the first floor administrative offices for presentation to the basketball team. The 8th grade girls basketball team members and coaches were presented certificates in recognition of their third place finish at the 2014 IESA Class 4A State Basketball Tournament.

Board members returned to the boardroom for continuation of the board meeting.

B. Recognition of the 2014 Canton High School Play-off Football Team

The CHS varsity football team captains and coaches were present to be recognized for their successful season, which culminated in their participation in the Mid-Illini Conference play-off games.

C. Quarterly Publication "Inside Graham" Recognizes Lady Giants Volleyball Team's Autism and Diabetes Fundraiser

The Lady Giants Volleyball Team's fundraiser for Autism and Diabetes was recognized in the quarterly publication *Inside Graham*.

D. Winter Clothing Donation by Canton Church of the Brethren

An annual donation of winter apparel for students in need was received from the Canton Church of the Brethren.

E. Additional Good News Items

Other *Good News Items* presented: 1) the district website (www.cantonusd.org) has a new look; and 2) the district, through a grant, is installing new high definition security cameras at all District 66 schools.

6. RECOGNITION OF AUDIENCE REQUESTS FOR PRESENTATION ON AGENDA ITEMS

Curt Walters and Shawn Cullen, Canton Education Association members, were present to address the Board on Discussion Item 13-A.

7. CONSENT AGENDA – CONSIDER APPROVAL OF ALL ITEMS NOTED (*) AS INCLUDED ON THE CONSENT AGENDA

Board member Barnard moved to approve the Consent Agenda as presented. Coleman seconded. Voting yes by roll call were board members Barnard, Coleman, Kees, Lewis, J. Snowman, T. Snowman, and Hampton. Motion carried. (On File)

*8. MINUTES

A. Minutes of the Regular Meeting, December 15, 2014
B. Minutes of the Board Policy Governance Committee Meeting, December 12, 2014
C. Minutes of the Nagel Committee Meeting, December 12, 2014

The minutes of the regular board meeting, December 15, 2014; the minutes of the Board Policy Governance Committee Meeting, December 12, 2014; and the minutes of the Nagel Commemoration Committee meeting, December 12, 2014, were approved as presented under the Consent Agenda. (On File)

*9. FINANCIAL ACTIVITY

A. Consider Payment of Bills and Payroll

The January 2015 bills and payroll were approved as presented under the Consent Agenda. (On File)

B. Treasurer's Report

The December 2015 Treasurer's Report was approved as presented under the Consent Agenda. Superintendent Webb reported that operating funds are down $400,000 from last year at this time. (On File)

C. Reports on the Quarterly Activity Accounts

The Quarterly Activity Accounts were approved as presented under the Consent Agenda. (On File)

*10. PERSONNEL

A. Retirements/Leaves/Resignations

1. Resignation, Julia Brackett, Paraprofessional, Canton High School, Effective January 5, 2015 (Enclosure)
2. Medical Leave of Absence, Non-Certified Staff Member, Effective January 19, 2015 for approximately six weeks (Board Enclosure)
3. Medical Leave of Absence, Certified Staff Member, Effective approximately April 12, 2015 through the end of the 2014-2015 school year (Board Enclosure)
4. Unpaid Leave of Absence, Certified Staff Member, Effective through the 2015-2016 school year (Board Enclosure)

The resignation of Julia Bracket, paraprofessional at Canton High School, effective January 5, 2015, was approved as presented under the Consent Agenda. (On File)

The medical leave of absence for a non-certified staff member, effective January 19, 2015 for approximately six weeks, and a medical leave of absence for a certified staff member, effective approximately April 12, 2015 through the end of the 2014-2015 school year, were approved as presented under the Consent Agenda.

The unpaid leave of absence for Trina Jochums, special education teacher at Lincoln Elementary School, effective the 2015-2016 school year, was approved as presented under the Consent Agenda. (On File)

B. Employment

No employment items presented.

C. Transfers

No transfers presented.

D. Extracurricular

1. Resignation, Chancy Whittington, Assistant Track Coach, Ingersoll Middle School, Effective Spring 2015 Season

The resignation of Chancy Whittington, assistant track coach at Ingersoll Middle School, effective the spring 2015 season, was approved under the Consent Agenda as presented. (On File)

11. ACTION

*A. Consider Approval of New and Revised Board Policies – 2nd Reading

2:140, Communications To and From the Board (Rewritten)
2:140-E, Guidance for Board Member Communications, Including Email Use (Rewritten)
4:45, Insufficient Fund Checks and Debt Recovery
4:110, Transportation
4:120, Food Services (Rewritten)
4:130, Free and Reduced-Price Food Services
4:150, Facility Management and Building Programs
5:10, Equal Employment Opportunity and Minority Recruitment
5:185, Family and Medical Leave
5:220, Substitute Teachers
5:250, Leaves of Absence
6:20, School Year Calendar and Day
6:60, Curriculum Content
6:110, Programs for Students At Risk of Academic Failure and/or Dropping Out of School and Graduation Incentives Program
6:280, Grading and Promotions
6:300, Graduation Requirements
6:310, High School Credit for Non-District Experiences; Course Substitutions; Re-Entering Students (Rewritten and Renamed)
6:340, Student Testing and Assessment Program
7:50, School Admissions and Student Transfers To and From Non-District Schools
7:100, Health, Eye, and Dental Examinations; Immunizations; and Exclusion of Students
7:270, Administering Medicines to Students

Revisions to board policy were given second reading and were approved as presented under the Consent Agenda. (On File)

*B. Consider Approval of Gorenz and Associates, Ltd. as District Auditor, Not to Exceed $15, 950 (Enclosure)

The Board approved Gorenz and Associates, Ltd. as district auditors, as presented under the Consent Agenda. (On File)

*C. Consider Approval of Transfer of $62,000 from Education Fund to District Employee Health Insurance Fund (Enclosure)

The Board approved the transfer of $62,000 from the Education Fund to the District Employee Health Insurance Fund as presented under the Consent Agenda. (On File)

*D. Consider Approval of Student Teachers for Second Semester 2014-2015 School Year:

- Sarah Keck, University of Sioux Falls, With Jennifer Ellinger, Second Grade, Eastview Elementary School
- Jacob Woolridge, Western Illinois University, With Mike Sorrill, Social Studies, Canton High School

The Board approved student teachers Sarah Keck (with Jennifer Ellinger, second grade at Eastview Elementary School) and Jacob Woolridge (with Mike Sorrill, social studies at

Canton High School) for second semester of the 2014-2015 school year as presented under the Consent Agenda.

E. Consider Approval to Designate the Press Box at Alice Ingersoll Gymnasium as the *Leon Groover Press Box*

Barnard made a motion to officially name the press box at Alice Ingersoll Gymnasium the *Leon Groover Press Box*. Coleman seconded. Voting yes by roll call were board members Barnard, Coleman, Kees, Lewis, J. Snowman, T. Snowman, and Hampton. Motion carried.

F. Consider Approval of Vision 20/20 Resolution

Superintendent Webb presented an overview of the Vision 20/20 Initiative, created by Illinois educators in support of public education. The areas of Shared Accountability, 21st Century Learning, Highly Effective Educators, and Equitable and Adequate Funding were outlined as priorities in order for public education to meet the needs of all Illinois children. Resolutions from school districts in support of Vision 20/20 will be presented to Illinois legislators. Superintendent Webb will present on Vision 20/20 at the Illinois Association of School Boards Western Division Spring Dinner Meeting, which will be held on March 11, 2015, at Cuba Middle – High School

Barnard moved to approve the Vision 20/20 Resolution as presented. Tom Snowman seconded. Voting yes by roll call were Board Members Barnard, T. Snowman, Coleman, Kees, Lewis, J. Snowman, and Hampton. Motion carried. (Attachment)

G. Consider Approval of Life Safety Amendment for Re-Roofing Work at Ingersoll Middle School

Coleman moved to approve the life safety amendment for re-roofing work at Ingersoll Middle School as presented. Jake Snowman seconded. Voting yes by roll call were Board Members Coleman, J. Snowman, Barnard, Kees, Lewis, T. Snowman, and Hampton. Motion carried. (On File)

12. REPORTS

A. Health/Life Safety Inspection Results and District Response

Superintendent Webb reported that the health/life safety building inspections, conducted by the Regional Office of Education #22, cited only a few minor violations throughout the district. Corrective actions are being taken. (On File)

13. DISCUSSION ITEMS

A. Budget Reductions Roadmap (Enclosure)

Board President Hampton led discussion on the proposed itemized school and department budget reduction lists and on the Modified 1:1 Initiative as presented in the Roadmap for a Balanced Budget Project (December 15, 2014). Attending administrators and staff members addressed the board with comments and suggestions for consideration by the board. The board directed the superintendent to include the $1000 Illinois Grade School Music Association dues in the 2015-2016 budget for approval later this year (Ingersoll

Middle School). The Board directed Athletic Director Jon Grzanich to take athletic discussion points to coaches and provide feedback to the Board in February (Athletics). As per board directive, the reduction item addressing reduced use of lights at the stadium walking-track will be a low priority on the budget reduction list (Waste Walk-through). Board member Barnard requested timeline information on anticipated workforce attrition. Board members were reminded that some reduction items are contract based and will be bargained during negotiations. The board discussed the potential to increase revenue through student fees/book rental, facility rentals, and tuition students. Information on fees will be provided at the February board meeting. (Recommendations in Revenue)

The Board discussed, with input from attending staff and administrators, the components of the Modified 1:1 Initiative; the district's implementation of the 1:1 Program this year with the freshman class; and the original timeline for implementing the Canton Technology Initiative district-wide. Board members Barnard and Jake Snowman will make arrangements to visit a high school 1:1 classroom. The board determined to continue discussion with staff on the 1:1 Initiative. (On File)

B. Direct Reports Form as Addition to Superintendent Evaluation

The District Administrative Team will have access to an anonymous on-line survey, a new component of the superintendent's evaluation process. Curriculum Director Jason Parsons will activate the on-line survey. District administrators should complete the survey by the end of January. Survey results will then be forwarded to Board President Hampton and the superintendent's evaluation will be discussed by the full Board of Education at the February 2015 regular board meeting.

C. Update on Nagel Commemoration

The Board was given an update on the plans for the dedication of the Nagel Science Lab at Canton High School. A commemoration assembly is being planned for April 24, 2015; the agenda for the assembly will be brought to the board at the February board meeting. The committee scheduled their next meeting for February 13, 2015.

14. INFORMATION ITEMS

A. Graham Hospital Association Re-Zoning of Property Located at 33 West Walnut Street

The Board was briefed on a petition filed by Graham Hospital Association to re-zone property at 33 West Walnut Street to allow for expansion of the building housing the Graham Medical Group Clinic. (On File)

B. Freedom of Information Request from Crystal Davis, Image Systems & Business Solutions, Inc., Received December 18, 2014

A request for information made under the Freedom of Information Act was received on December 18, 2014 from Crystal Davis of Image Systems and Business Solutions, Inc. and was responded to in the time required by law. (On File)

C. IASB Western Division Spring Dinner Meeting, Wednesday, March 11, 2015, CUSD 3, Cuba

Superintendent Roy Webb will present on Vision 20/20 at the IASB Western Division Spring Dinner Meeting on March 11, 2015 at the Cuba Middle-High School. Reservations will be submitted for board members planning to attend.

D. Distribution Percentages from the Fulton County School Facilities Tax (December 2014)

The Fulton County School Facilities Tax revenue distribution percentages, received from the Regional Office of Education, were reported to the Board. Based on 2014 Fall Enrollment the Canton Union School District #66 will receive 46.6210%. (On File)

E. Renovations for Canton High School Auditorium Stairs and Press Box (Enclosure)

Drawings for the renovation of the Canton High School press box and the high school auditorium stage stairs were provided to the Board.

F. Freedom of Information Request from Scott Reeder, Received January 7, 2015 (Enclosure)

A request for information made under the Freedom of Information Act was received on January 7, 2015 from Scott Reeder, Illinois Policy, and was responded to in the timeline required by law.

15. FUTURE AGENDA ITEMS

A. Yearly Planning Calendar

1) Board members were reminded to complete their evaluation of the superintendent and provide the evaluation to Board President Hampton; 2) Information on SRC remedial course.

16. EXECUTIVE SESSION

A. Discuss Matters Pertaining to Collective Negotiating Matters [5 ILCS 120/2(c)(2)]
B. Review of Closed Session Minutes [5 ILCS 120/2(c)(21)]
C. Discuss Matters Pertaining to Litigation [5 ILCS 120/2(c)(11)]

Barnard moved to enter closed session to discuss matters pertaining to negotiating matters [5 ILCS 120/2(c)(2)]; conduct a review of closed session minutes [5 ILCS 120/2(c)(21)]; and to discuss matters pertaining to litigation [5 ILCS 120/2(c)(11)]. Jake Snowman seconded. Voting yes by roll call were Board Members Barnard, J. Snowman, Coleman, Kees, Lewis, T. Snowman, and Hampton. Motion carried.

The Board entered closed session at 10:01 PM. The Board returned to open session at 10:36 PM.

17. ACTION

A. Consider Approval of Resolution for Release of Specific Closed Session Minutes

Lewis moved to approve the resolution for the classification of closed session minutes; Tom Snowman seconded. Voting yes by roll call were board members Lewis, T.

Snowman, Kees, Barnard, Coleman, J. Snowman, , and Hampton. Motion carried. (Attachment)

18. ADJOURN

Board member Lewis moved to adjourn the regular meeting of the Board of Education. Board member Kees seconded. Voting yes by roll call were board members Lewis, Kees, Barnard, Coleman, J. Snowman, T. Snowman, and Hampton. Motion carried.

President Hampton declared the regular meeting adjourned at 10:37 PM.

Kevin Hampton, President

Lori Coleman, Secretary

Janet Werry, Board Clerk