

## **Community Relations**

### **Student Gifts to the District**

Gifts from individual students or student organizations that serve to enhance and extend the work of the District may be accepted. Those individual students or student organizations who wish to make contributions to the District should consider giving equipment or services that the Board is not likely to purchase through the expenditure of public funds.

The following guidelines shall be used in determining the acceptability of student gifts to the District.

1. Equipment contributed to the District shall become property of the District and shall be subject to the same controls and regulations that govern the use of the District-owned property.
2. Student gifts that significantly alter the appearance of the District's buildings or grounds or that significantly affect the District's curriculum shall be presented by the Superintendent or his designated official for Board approval.
3. Student gifts of equipment or services that involve major costs for installation, maintenance, or initial and/or continuing financial commitments from the District funds shall be presented by the Superintendent or his designated official for Board approval.
4. The purchase of equipment or services on a matching fund basis (i.e., when part of the cost for services or equipment is paid by an individual student or student organization and part by the Board from public funds) shall be discouraged.
5. Individual students or student organizations desiring to contribute money, services or equipment to the District shall consult with the Superintendent or his designated official regarding the acceptability of such contributions in advance of any solicitation of funds or the making of budgetary appropriations for the gift.

It is the wish of the Board to recognize those individual students or student organizations that have given their time, energy, and financial resources to provide the District with services or equipment without any obligation on the part of the District.

Such gifts and services shall be acknowledged as follows:

1. When the administration and/or the Board has learned that services and/or gifts have been received by the District a letter of appreciation from the Board and the Superintendent of Schools will be sent as soon as possible to the individual student or student organization involved.
2. If the nature, size, or scope of a contribution to the District should require additional recognition by the District, such recognition will be determined by the Board action.

LEGAL REF.: 105 ILCS 5/16-1.

ADOPTED: August 21, 2000